



Florida Trail Association Project Report Form



Volunteer Hours include all the time an agency would pay for an employee to do the necessary work themselves. A volunteer hour includes planning the project, recruiting volunteers, shopping for food and supplies, packing supplies in, setting up base camp, maintenance training, maintaining the trail, cooking meals for the crew, meals and breaks, packing camp up, and administrative hours.

***Specialized Hours** are hours spent doing certified chainsaw work, certified crosscut work, trained winch and rigging work, and/or professional-quality skills. **Please estimate the number of total hours that are specialized hours per volunteer.**

Project Name: _____

Agency and LMU: _____

Project Dates: _____

Project Location: _____

Crew Leader & Group: _____

Maintenance Unit: _____

Volunteer Name (First MI. Last)	Mileage for Project	Pre+Post Project Hours	Number of Volunteer Hours by Day (month/day)								Total Vol Hours	How many of those were Specialized Hours *
Totals												

Describe the section of trail on which the project took place:

From _____
 To _____

How many miles of trail did you work on as part of this project (in tenths of a mile please) _____

This might include log out, brushing, maintenance, blazing, etc.

How many feet of rehabilitation and/or reconstruction did you complete? _____

This might include rebuilding or realignment of trail, removal of major obstructions, and refers to bringing the structure of the trail corridor up to an appropriate standard.

Please estimate volunteer age range for this project.

	<i>Male</i>	<i>Female</i>	<i>Totals</i>
<i>under 18</i>			
<i>18-54</i>			
<i>55 plus</i>			
<i>totals</i>			

Please estimate volunteer ethnic diversity for this project.

	<i>Male</i>	<i>Female</i>	<i>Totals</i>
<i>White (non-Hispanic)</i>			
<i>Black (non-Hispanic)</i>			
<i>Hispanic</i>			
<i>Native American/Alaskan Native</i>			
<i>Asian/Pacific Islander</i>			
<i>totals</i>			

**Out-of-Pocket Expenses:
 Please Describe:**

Project Type: _____ Trail Maintenance
 _____ Training *(If certifications awarded, please include copies)*
 _____ Scouting/Recon
 _____ Trail Protection
 _____ Planning/Agency Relations
 _____ Other

**Did you complete any of the following major structures ?
 Please include details for each.**

_____ Trailhead Kiosk construction/repair
 _____ Boardwalk construction/repair (linear feet)
 _____ Bridge construction/repair (linear feet)
 _____ Puncheon construction/repair (linear feet)
 _____ Turnpike construction/repair (linear feet)

Tell us an overview of the work accomplished during project: